

Plan Review-Grease Management



Grease Trap Installation Requirements

The requirements for plan submission for grease trap recommendations are three copies of the following:

- 1) Site plans – must show boundaries of property*
- 2) Floor plans – must include a list of all equipment in the kitchen, show the equipment connections and the tie in to the main sanitary line.*
- 3) Contact Person for Plans – including a name, email address and telephone number.
- 4) Specifications of the proposed grease trap*
 - a) Must be depicted at its location on the plans
 - b) Grease trap details shall include: company name, model number and a picture showing the cross section of the grease trap.

Note:

- i) Facilities with existing grease trap are required to provide as built drawings of the grease trap.
- ii) All existing grease traps require field verification prior to plan approval. Please contact Grease Management @ 404-546-1400 to schedule an inspection.

***All copies should be engineer drawings.**

Plan Review Process:

- All plans requiring a grease trap review must first be logged into the Bureau of Building.
- The plans will be reviewed by the Plumbing Department and then routed to the Site Development Division.
- A revision request will be issued via Acella for all missing documents necessary to process the grease trap approval.
- Sufficient copies of the revisions should be delivery to Site Development office.
- Questions or meeting request should be directed to David Thomas @ 404-330-6249. **Note:** Meetings with the plan reviewer are by *appointment only*.
- Once the revisions are received in the office the review process will continue.
- Once approved, the plans will be routed back to the Bureau of Buildings.

Thank you for your cooperation
Grease Management